



Peak Assessment Centre

Peak Assessment Centre Environmentally Sustainable Policy

Maintaining this document is the responsibility of: Helen Wiesinger
This document will next be reviewed on: Feb 2025
Copies of this document can be found: Peak Assessment Centre sharepoint

Table of Contents

Purpose	3
Policy Statement	3
1. Resource Conservation:	3
2. Waste Reduction and Recycling:	3
3. Digital Transformation:.....	3
4. Transportation and Accessibility:	3
5. Biodiversity and Green Spaces:.....	3
6. Energy Efficiency:	3
7. Community Engagement:.....	3
8. Monitoring and Reporting:	3
Responsibilities.....	3
Sustainability Action Plan.....	4
Purpose	4
Objectives.....	4
Action Plan Timeline	5
Version Control.....	5

Purpose

The purpose of this policy is to establish guidelines and commitments for promoting environmental sustainability within the Peak Assessment Centre exam assessment venues. By adhering to these principles, we aim to contribute to a greener and more responsible future.

Policy Statement

1. Resource Conservation:

- We will minimize resource consumption (such as energy, water, and paper) during assessments.
- Energy-efficient lighting and appliances will be used to reduce electricity usage.
- Electronic / paperless alternatives will be encouraged.

2. Waste Reduction and Recycling:

- We are committed to minimizing waste generation.
- Recycling bins will be provided for paper, plastic, and other materials.
- Staff and candidates will be educated on proper waste disposal practices.

3. Digital Transformation:

- Digital communication channels will be utilized for announcements and instructions.

4. Transportation and Accessibility:

- Sustainable transportation options will be promoted.
- Candidates and staff will be encouraged to use public transport or carpool.
- The venue will be accessible by public transit.

5. Biodiversity and Green Spaces:

- We recognize the importance of green spaces for well-being.
- Where feasible, we will incorporate greenery and native plants in the venue surroundings.

6. Energy Efficiency:

- Energy-saving practices will be implemented.
- Regular maintenance of HVAC systems and equipment will ensure optimal efficiency.

7. Community Engagement:

- We will engage with the local community to raise awareness of sustainable practices.
- Collaborations with nearby schools and environmental organizations will be encouraged.

8. Monitoring and Reporting:

- Progress toward sustainability goals will be monitored annually.
- An annual Sustainability Report will communicate achievements and challenges.

Responsibilities

- **Venue Manager:** Joachim Wiesinger - Overall implementation and coordination.
- **Operations Team:** Execution of specific actions.
- **Candidates and Staff:** Active participation and adherence to sustainable practices.

Sustainability Action Plan

Purpose

The purpose of this Sustainability Action Plan is to integrate sustainable practices into the Peak Assessment Centre's exam assessment venue operations. By doing so, we aim to minimize our environmental impact, enhance social responsibility, and contribute to a more sustainable future.

Vision

Our vision is to create an exam assessment venue that aligns with sustainable development principles, fostering a positive impact on the environment, society, and economy.

Objectives

1. **Resource Efficiency:**
 - **Objective:** Reduce resource consumption (e.g., energy, water, paper) during assessments.
 - **Actions:**
 - Implement energy-efficient lighting and appliances.
 - Encourage electronic document "printing" and minimize paper waste.
 - Monitor water usage and promote water-saving practices.
2. **Waste Management:**
 - **Objective:** Minimize waste generation and promote recycling.
 - **Actions:**
 - Provide clearly labelled recycling bins for paper, plastic, and other materials.
 - Educate staff and candidates on proper waste disposal.
 - Align with building management to have clearly defined waste areas
3. **Digital Transformation:**
 - **Objective:** Embrace digital solutions to reduce paper usage.
 - **Actions:**
 - Utilize digital communication channels for announcements and instructions.
4. **Transportation and Accessibility:**
 - **Objective:** Promote sustainable transportation options.
 - **Actions:**
 - Encourage candidates and staff to use public transport or carpool.
 - Ensure the venue is accessible by public transit.
5. **Community Engagement:**
 - **Objective:** Engage with the local community and raise awareness.
 - **Actions:**
 - Collaborate with nearby schools and colleges on sustainability initiatives.
 - Organize workshops or talks on sustainable practices.
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6. **Health and Well-being:**
 - **Objective:** Prioritize well-being for staff and candidates.
 - **Actions:**
 - Provide water before and during assessments.
 - Ensure comfortable seating arrangements.

Annual Review and Reporting

- We will review progress annually and adjust actions as needed.
- An annual Sustainability Report will communicate achievements and challenges to stakeholders.

Action Plan Timeline

Year	Actions
Year 1	Introduce recycling bins. Implement energy-efficient lighting.
Year 2	Promote sustainable transportation.
Year 3	Engage with local schools. Enhance well-being amenities.

Version Control

DOCUMENT CONTROL VERSION				
Version	DATE OF ISSUE	DATE OF REVIEW	Changes	Update by
1	01.02.2024	31.01.2025	Policy Introduced	HA Wiesinger

This policy will be reviewed annually to ensure its effectiveness and relevance. Any necessary updates will be communicated to all relevant stakeholders.

Sustainability is a collective effort, and by integrating these practices, we contribute to a greener and more responsible future. 🌱 🌍